



HELSEBY PARISH COUNCIL

4th March 2025

To: All Members of Helsby Parish Council

You are hereby summoned to a meeting of Helsby Parish Council on Monday 10th March 2025 at 7.00pm in the Parish Office at Helsby Community Sports Club for transaction of the undermentioned business.

The press and public are welcome to attend. Reports referred to in this agenda are available in advance on request from the Clerk. The Clerk shall record the meeting for the purpose of assisting in taking minutes, following which the recording will then be deleted.

Yours sincerely,

Claire Jones, Clerk and Responsible Financial Officer

AGENDA

1. Public Participation. A period of up to 10 minutes for members of the public to ask questions or submit comments. A short presentation will also be given in relation to the Carbon Dioxide Spur Pipeline Proposed Development (Runcorn spur).
2. To note any apologies for absence. Apologies should be submitted to the Parish Clerk in advance of the meeting.
3. Declarations of Members' Interests. To receive declarations of personal, prejudicial and pecuniary interests from members relevant to items under discussion at the meeting.
4. Policing Update. To receive an update from the local Police Community Support Officer and to raise any questions related to policing in Helsby.
5. Confirmation of Previous Minutes. To receive and confirm the minutes of the meeting of Helsby Parish Council held on 10th February 2025.
6. Clerks' report from the previous meeting not covered elsewhere in the agenda (for information only).
7. Chair's Announcements (for information only).

8. To receive communications from Cheshire West and Chester Council and to consider reports and other matters relating to the principal authority.
9. Minutes of the Environment Committee meeting held on 17th February 2025 (attached). Cllr. O'Neill will present the draft minutes for information.

10. Miscellaneous Matters

- 10.1 To consider an initial design for the parks masterplan and to note any proposals for the consultation phase of the project.
- 10.2 To note that the deadline for an election for the vacancy in North Ward has passed and the council is now able to co-opt for this vacancy.
- 10.3 To note that emergency repairs have been carried out to the cemetery tap at a cost of £1,095 plus VAT (payment made under Financial Regulation 5.17).
- 10.4 To consider the annual renewal of the Council's membership with the Wirral Transport Users Association at a cost of £10.00.
- 10.5 To note an invitation from Cheshire West and Chester Council to attend a Connections Locality Meeting (Frodsham and surrounding areas) on 20th March. To agree a list of the council's priorities and ambitions for submission to CW&C prior to the meeting.
- 10.6 To consider quotes to carry out the annual inspection of the play area and Sherwood Court.
- 10.7 To consider a request for an exceptional grant of £40 from the Helsby Poppy Appeal to provide book tokens for a local poetry competition in commemoration of VE Day in May.
- 10.8 To note the completed grant monitoring forms from the recipients of the 2024 Grant Show.
- 10.9 To note the purchase of 3 replacement adult defibrillator pads at a cost of £208.99 plus VAT [payment made under Financial Regulation 6.6 (i)].
- 10.10 To note the domain renewal of helsbyparish.org.uk with NetNerd at a cost of £6.99 plus VAT [payment made under Financial Regulation 6.6 (i)].

11. Councillor surgery update.

12. Allotment tenancies - to receive any new applications.

13. Outside Body Reports - to receive any reports from representative members (for information only).

14. Planning

- 14.1 To note/consider the council's responses to the following planning applications and any other applications that may be distributed in advance of the meeting:

25/00146/S73

Claremont 132A Chester Road Helsby
Erection of one dwelling and associated garage - Application to vary condition 2 (approved plans) of planning permission 22/01056/FUL

No comments submitted

25/00031/FUL	8 Hale View Road Helsby Raising the rear portion of the original main roof, two-storey and single story side and rear extensions, velux windows, removal of chimney Objection based on proposed roof alterations
25/00218/FUL	Youds Croft Proffits Lane Helsby Single storey front extension, single storey rear extension, alterations to windows and doors No objections
25/00381/TPO	5 The Paddock Helsby Oak - Crown lift by removing two lowest limbs of no more than 125mm to allow more light beneath tree Awaiting comments
25/00223/TPO	5 The Paddock Helsby Fell a Silver Birch and replace with a Rowan tree Awaiting comments
25/00283/FUL	School Farm House 301 Chester Road Helsby Change of use of dwelling (Class C3) to a residential home (Class C2) for 4 young people aged between 6 and 17 years Awaiting comments
24/03662/FUL	12 Chester Road Helsby Single storey side extension Awaiting comments

14.2 To note the planning notification report (as attached).

14.3 To note that a six-week publicity period for the Dunham on the Hill and Hapsford Neighbourhood Plan is currently underway. Comments are sought by the closing date of 10th April (as attached).

14.4 To receive any member reports – for information only.

15. Financial Matters

15.1 Bank Reconciliation for February 2025 – for inspection and approval (as attached).

15.2 To approve payments made and note receipts to the end of February (as attached).

15.3 To consider closure of the NatWest current account.

15.4 To note any recent bank transfers made under Financial Regulation 6.6 (iv) and to seek approval to transfer the 2025/26 precept payment of £124,250 from the Unity current account to the Unity Instant Access savings account once received.

16. To note the outstanding actions log.

17. Dates of the next Council meetings

17th March

Policy and Procedures Committee

7th March
14th April

Finance Committee
Parish Council meeting

Confidential Matters

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following:

18. To consider for approval the 'Lease relating to Land situate at Mountain View' (Helsby Village Produce Association premises).
19. To consider for approval the 'Licence for Alterations relating to Land at Sherwood Court'.
20. To receive an update on the discussions held with the council's solicitor about the guide hut.