



# HELSEBY PARISH COUNCIL

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11<sup>th</sup> February 2025

**To: Members of the Environment Committee**

You are hereby summoned to attend an Environment Committee meeting of Helsby Parish Council on Monday 17<sup>th</sup> February 2025 at 7pm in the parish office at Helsby Community Sports Club for transaction of the undermentioned business.

The press and public are welcome to attend. Reports referred to in this agenda are available in advance on request from the Clerk. The Clerk shall record the meeting for the purpose of assisting in taking minutes, following which the recording will then be deleted.

Yours sincerely,

Claire Jones, Clerk and Responsible Financial Officer

## AGENDA

1. Public Participation. A period of up to 10 minutes for members of the public to ask questions or submit comments.
2. To note any apologies for absence. Apologies should be submitted to the Parish Clerk in advance of the meeting.
3. Declarations of Members' Interests. To receive declarations of personal, prejudicial and pecuniary interests from members relevant to items under discussion at the meeting.
4. Confirmation of Previous Minutes. To receive and confirm the minutes of the previous meeting held on 11<sup>th</sup> December 2024.
5. Clerk's report from the previous meeting not covered elsewhere in the agenda (for information only).
6. To discuss the Environment Committee budget for the year 2024/25 and for the forthcoming fiscal year 2025/26 as follows:

Budget Heading Code	Description	Budget 2024/25 £	Budget Spend to Date £	Predicted To 31/03/25 £	Budget 2025/26 £
218	Bedding Plants	750	805	805	800
219	Village clock	0	0	0	0
220	Maltby Triangle	210	33	33	100
222	Christmas tree	2757	3687	3687	3807
223	Litter/dog/grit bins	400	0	0	400
224	Village awards	0	0	0	200
225	Ho Ho Traffic M'ment	1155	500	500	2120
226	Average speed cameras	0	0	0	0
227	Bridge lantern lights	1000	1142	1142	1000
228	Christmas Illuminations	20000	16672	17472	12000
229	Sherwood Court land	525	1477	1477	1000
230	Street furniture/BT boxes	4000	3803	3803	3000
231	War memorial	0	0	0	0
<b>TOTAL</b>		<b>30,797</b>	<b>28,119</b>	<b>28,919</b>	<b>24,427</b>

All figures above exclude VAT and are rounded to the nearest £1.

Footnotes:

- i) Code 220 – Hedge maintenance in 2025/26 will be £60.
- ii) Code 222 – Additional £930 spent in 2024/25 due to relocation of reindeer and repairs to reindeer. Cost with Northwich Town Council in 2025/26 will be £3,807.
- iii) Code 224 – Will awards be held in 2025/26?
- iv) Code 225 – Minimal traffic management service this year due to poor weather.
- v) Code 226 – Budget code will be removed as no longer relevant.
- vi) Code 228 – Still to pay electricity bill for Christmas illuminations (around £800).
- vii) Code 229 - Hedge maintenance in 2025/26 will be £240.
- viii) Code 230 – To be spent on bench and planter at Denbigh Close in 2025/26.
- ix) Earmarked reserves – Code 519 Average Speed Cameras (£50,000 fully spent), Code 505 CIL payments (partially spent, £687 remaining) and £10,000 still in reserves for Helsby Community Centre (Code 520).

## 7. Miscellaneous matters

- 7.1 To approve the attached contract documents: 'Christmas Tree Installation plus Associated Work Contract 2025/28' and 'Festive Light Installation plus Associated Work Contract 2025/28'.
- 7.2 To review the Christmas lights over the 2024 festive period and make any recommendations for next Christmas.
- 7.3 To provide an update on the highways volunteer scheme.
- 7.4 To note that a meeting about Helsby Community Centre will be held on 24<sup>th</sup> February. Members to make any suggestions for agenda items.
- 7.5 To consider a proposal to site one bench and one planter on the grassed area at Denbigh Close, subject to permission from CW&C.

- 7.6 To consider holding any community events in 2025 and to make arrangements for lighting the beacon for the 80<sup>th</sup> anniversary of VE Day on 8<sup>th</sup> May.
  - 7.7 To consider signing CW&C's Licence for Alterations for the work carried out in 2024 at Sherwood Court.
  - 7.8 To provide an update on the siting of the daffodil bench on Chester Road.
  - 7.9 To note correspondence from TWM in relation to the interactive speed sign on Chester Road and to consider whether the council should sign up to a SIM contract at a cost of £125 per sign per year.
8. To discuss any urgent matters requiring immediate attention (for information only).
9. Date of next meeting – tbc.

Core members of this committee: Cllrs. Nicklin, O'Neill, Branigan, Ellams and Foreman.

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