



# HELSEBY PARISH COUNCIL

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14<sup>th</sup> January 2025

**To: All Members of Helsby Parish Council**

**You are hereby summoned to a meeting of Helsby Parish Council on Monday 20<sup>th</sup> January 2025 at 7.00pm in the Parish Office at Helsby Community Sports Club for transaction of the undermentioned business.**

**The press and public are welcome to attend. Reports referred to in this agenda are available in advance on request from the Clerk. The Clerk shall record the meeting for the purpose of assisting in taking minutes, following which the recording will then be deleted.**

Yours sincerely,

**Claire Jones, Clerk and Responsible Financial Officer**

## **AGENDA**

1. Public Participation. A period of up to 10 minutes for members of the public to ask questions or submit comments. A short presentation will also be given by a representative from consultancy, WSP, in relation to the Carbon Dioxide Spur Pipeline Proposed Development.
2. To note any apologies for absence. Apologies should be submitted to the Parish Clerk in advance of the meeting.
3. Declarations of Members' Interests. To receive declarations of personal, prejudicial and pecuniary interests from members relevant to items under discussion at the meeting.
4. Policing Update. To receive an update from the local Police Community Support Officer and to raise any questions related to policing in Helsby.
5. Confirmation of Previous Minutes. To receive and confirm the minutes of the meeting of Helsby Parish Council held on 9<sup>th</sup> December 2024.
6. Clerks' report from the previous meeting not covered elsewhere in the agenda (for information only).
7. Chair's Announcements (for information only).

8. To receive communications from Cheshire West and Chester Council and to consider reports and other matters relating to the principal authority.
9. Minutes of the Environment Committee budget meeting held on 11<sup>th</sup> December 2024 (attached). Cllr. O'Neill will present the draft minutes.
10. Minutes of the Parks, Cemetery and Allotments Committee budget meeting held on 11<sup>th</sup> December 2024 (attached). Cllr. Nicklin will present the draft minutes.
11. Minutes of the Finance Committee meeting held on 13<sup>th</sup> January 2025. Cllr. O'Neill will present the draft minutes (attached). Council to note and/or consider the following recommendations:
  - 11.1 To approve the proposed Environment and PCA Committee budgets for 2025/26 totalling £83,177;
  - 11.2 To approve the proposed Finance Committee budget for 2025/26 totalling £88,620;
  - 11.3 To approve the 'Grants and Earmarked Reserves for Identified Projects' table;
  - 11.4 To approve a receipts budget totalling £164,682 for 2025/26 and an expenditure budget totalling £171,797 and to issue a precept request to Cheshire West and Chester Council for £124,250 based on the above budget calculations for 2025-26 along with the 'Budget Report: Justification of the Precept Request for the Financial Year 2025/26'. Members are requested to consider Section 4.5 of the Financial Regulations when voting on the precept or the budget<sup>1</sup>;
  - 11.5 To consider amendments to the following policies: Community Grant Policy, Credit Management Policy and Reserves Policy; and
  - 11.6 To consider amendments to the asset register.
12. Miscellaneous Matters
  - 12.1 To consider various amendments to the Standing Orders as set out in the attached report.
  - 12.2 To consider purchasing a replacement CCTV recorder at Helsby Community Centre at a cost of £650 and to approve payment of an invoice for £96.00 to cover the engineer call out fee (alternative quotes not sought as in accordance with Financial Regulation 5.11(ii) repairs to existing equipment).
  - 12.3 To consider an exceptional grant application for £3,000 from St. Paul's Church to host Wednesday Welcome lunch sessions.
  - 12.4 To consider the replacement of a litter bin and repairs to surfacing at Sherwood Court due to vandalism.
13. Councillor surgery update.
14. Outside Body Reports - to receive any reports from representative members (for information only).

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<sup>1</sup> Any member with council tax unpaid for more than two months is prohibited from voting on the budget or precept by Section 106 of the Local Government Finance Act 1992 and must disclose at the start of the meeting that Section 106 applies to them.

## 15. Planning

15.1 To note/consider the council's responses to the following planning applications and any other applications that may be distributed in advance of the meeting:

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|---------------------|---|
| <b>24/03465/FUL</b> | Land At Grid Ref 349152 375819 Mill Rise Helsby<br>Three storey dwelling<br><b>Objections based on backland development, heritage assets and trees. Also comments on car parking space, hedge on A56 and accuracy of plans.</b>   |
| <b>24/03539/FUL</b> | 115 Chester Road Helsby<br>Demolition of existing garage, erection of new two storey dwelling. Alterations to existing parking area of the existing property. Relocation of existing gateway and vehicular access for new dwelling<br><b>Neither objects nor supports but comments on backland development, overlooking, space between buildings and traffic during construction.</b> |
| <b>24/03341/FUL</b> | 4 Crown Buildings Latham Avenue Helsby<br>Replacement windows and door to front elevation<br><b>No objections.</b>  |
| <b>24/03662/S73</b> | 12 Chester Road Helsby<br>Two storey side extension to form utility accommodation and bedroom. (Variation of condition 2 (approved plans) of 24/00942/FUL)<br><b>Awaiting comments.</b>   |
| <b>24/03780/FUL</b> | 138 Chester Road Helsby<br>Two storey dwelling with vehicular site access (alterations to planning permission REF: 12/03344/FUL)<br><b>Awaiting comments.</b>   |

15.2 To note the planning notification report (as attached).

15.3 To receive any member reports – for information only.

## 16. Financial Matters

16.1 Bank Reconciliation for December 2024 – for inspection and approval (as attached).

16.2 To approve payments made and note receipts to the end of December (as attached).

17. To note the outstanding actions log.

18. Dates of the next Council meetings

27 <sup>th</sup> January	Parks, Cemetery and Allotments Committee
10 <sup>th</sup> February	Parish Council meeting

## **Confidential Matters**

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following:

19. To receive an update on the future of the guide hut and to consider next steps.