



# HELSEBY PARISH COUNCIL

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**5<sup>th</sup> November 2024**

**To: All Members of Helsby Parish Council**

**You are hereby summoned to a meeting of Helsby Parish Council on Monday 11<sup>th</sup> November 2024 at 7.00pm in the Parish Office at Helsby Community Sports Club for transaction of the undermentioned business.**

**The press and public are welcome to attend. Reports referred to in this agenda are available in advance on request from the Clerk. The Clerk shall record the meeting for the purpose of assisting in taking minutes, following which the recording will then be deleted.**

**Yours sincerely,**

**Claire Jones, Clerk and Responsible Financial Officer**

## **AGENDA**

1. Public Participation. A period of up to 10 minutes for members of the public to ask questions or submit comments.
2. To note any apologies for absence. Apologies should be submitted to the Parish Clerk in advance of the meeting.
3. Declarations of Members' Interests. To receive declarations of personal, prejudicial and pecuniary interests from members relevant to items under discussion at the meeting.
4. Policing Update. To receive an update from the local Police Community Support Officer and to raise any questions related to policing in Helsby.
5. Confirmation of Previous Minutes. To receive and confirm the minutes of the meeting of Helsby Parish Council held on 14<sup>th</sup> October 2024.
6. Clerks' report from the previous meeting not covered elsewhere in the agenda (for information only).
7. Chair's Announcements (for information only).

8. To receive communications from Cheshire West and Chester Council and to consider reports and other matters relating to the principal authority.
9. Minutes of the Parks, Cemetery and Allotments Committee meeting held on 21<sup>st</sup> October 2024 (attached). Cllr. Nicklin will present the draft minutes.

#### 10. Miscellaneous Matters

- 10.1 Update on the future of the guide hut.
- 10.2 To note a completed exceptional grant application form from The Police and Crime Commissioner for Cheshire and to approve the payment of £54,676.69 for the average speed camera project.
- 10.3 To consider the installation of reflective banding on two lighting columns for the average speed camera project at a cost of £2,194.67 (cost includes labour and MEWP vehicle, traffic management, banding and project management).
- 10.4 To consider a payment of £1,332 to DTM Legal LLP for legal work carried out to date on a revised lease with the Helsby Village Produce Association.
- 10.5 To consider a quote of £80 from CSS to carry out an annual service of the access control system in the parish office.
- 10.6 To note the Local Government Pay Claim 2024/5 for a flat rate increase of £1,290 for scale points up to SCP 43 with effect from 1 April 2024 (see attached NALC report).
- 10.7 To consider moving the clerk's annual appraisals from January to late November/early December in order to plan the budget for salaries and pensions each year.
- 10.8 To purchase two additional meeting chairs for the parish office at a cost of £207.
- 10.9 To consider taking forward any events for the 80<sup>th</sup> Anniversary of VE Day on Thursday 8<sup>th</sup> May 2025, including the lighting of the beacon on Helsby Hill.
- 10.10 To consider a request from a representative of Primary Care Cheshire CIC to carry out some bereavement support projects in Helsby, including a keep fit project on the parish field and Sherwood Court and ideas for a gardening club and memorial garden.
- 10.11 To consider a quote to carry out some fencing repairs around the children's play area.

#### 11. Councillor surgery update.

12. Outside Body Reports - to receive any reports from representative members (for information only).

#### 13. Planning

- 13.1 To note/consider the council's responses to the following planning applications and any other applications that may be distributed in advance of the meeting:

**24/02856/TPO**                      The Vicarage Vicarage Lane Helsby  
Work to 2 x sycamore trees  
**No objections**

- 13.2 To note the planning notification report (as attached).
- 13.3 To note that the Phase Two consultation on Frodsham Solar will be held from 7<sup>th</sup> November to 19<sup>th</sup> December (see [www.frodshamsolar.co.uk](http://www.frodshamsolar.co.uk) for information).

13.4 To consider a response to Cadent’s consultation on the HyNet North West Hydrogen Pipeline Project (see [www.hynethydrogenpipeline.co.uk](http://www.hynethydrogenpipeline.co.uk). Deadline is 19<sup>th</sup> November).

13.5 To receive any member reports – for information only.

#### 14. Financial Matters

14.1 Bank Reconciliation for October 2024 – for inspection and approval (as attached).

14.2 To approve payments made and note receipts to the end of October (as attached).

15. To note the outstanding actions log.

16. Dates of the next Council meetings

25<sup>th</sup> November            Policy and Procedures Committee

9<sup>th</sup> December            Full Council meeting

#### **Confidential Matters**

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following:

17. To consider the provisional costings for the cemetery extension area project and to consider moving funds from other earmarked reserves to cover the project costs.