



Helsby Parish Council

Minutes of the Health and Safety Committee meeting held virtually at 6pm on Wednesday 9th December 2020 via Zoom

Present:

Cllr. Alan Gardner – Chairman
Cllr. Chris Ellams – Vice Chairman
Cllr. Terry O’Neill
Cllr. Peter Duffy

Also present:

Claire Jones Parish Clerk

- Public Air Time – Proposed by Cllr. Duffy, seconded by Cllr. Ellams and **RESOLVED that the meeting be suspended for public participation – HS04/20**. There being no matters brought to the Committee’s attention, it was proposed by Cllr. Gardner, seconded by Cllr. Duffy and **RESOLVED that Public Air Time be closed and the meeting reconvened – HS05/20**.
- Apologies were received and accepted from Cllr. Massey.
- Declarations of disclosable interests. None were reported.
- Minutes of the previous meeting. Proposed by Cllr. Ellams, seconded by Cllr. Duffy and **RESOLVED that the minutes of the Health and Safety Committee meeting held on 19th August 2020 be accepted as accurate. They would be signed by the Chairman at the earliest opportunity – HS06/20**.
- There were no matters arising from the previous minutes of 19th August 2020.
- Health & Safety Committee budget 2021/22. Proposed by Cllr. Duffy, seconded by Cllr. Ellams and **RESOLVED that the Health & Safety Committee recommend the following budgets for 2021/22 totalling £480 for the inspection and approval of the Finance Committee – HS07/20**.

Budget Heading Code	Description	Budget 2020/21 £	Budget Spend to Date £	Predicted To 31/03/21 £	Budget recommended 2021/22 £
264	Zurich Municipal LCAS	30	0	30	30
265	H & S, PPE Equipment	400	24	100	200
266	H & S, First Aid Training	550	0	550	250

Footnotes:

- i) Codes 265 and 266 Expenditure – Allowances made for possible training and equipment for new general assistant from April 2021. Brushcutter training may not be required as some elements of the existing general assistant’s role could be offered on a contract basis beyond April 2021 such as strimming and grass cutting. Smaller budget in 2021/22 as likely to be only one general assistant employed by the Council. Some duties were contracted out in 2020/21 following the retirement of one of the employees.

7. No matters requiring immediate attention were raised.

8. Date of next meeting – Monday 22nd February 2021.

The meeting closed at 6.11pm

Chairman’s signature Dated.....