



# Helsby Parish Council

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## Minutes of the Annual Parish Meeting of the Parish Electorate held in the parish office at Helsby Community Sports Club on 25<sup>th</sup> April 2024 at 7pm

### Present:

Cllr. Mike Branigan – Chair  
Cllr. Margaret Marsh

Cllr. Chris Ellams  
Cllr. Terry O’Neill

Cllr. Sarah Temple

### In attendance:

Cllr. Rob Foreman joined virtually (no voting rights)  
Claire Jones, Parish Clerk  
1 member of the public

1. MINUTES OF THE MEETING held on 27<sup>th</sup> April 2023 – accepted as accurate.
2. MATTERS ARISING from the previous meeting – none reported.
3. ANNUAL REPORT – it was noted that a Chair’s Report for 2023/24 had been produced which included the Parish Council’s achievements and notable happenings over the last year (to be included as an insertion in the summer edition of Helsby News). It was also noted that a Financial Report for the year 2023/24 had been written which gave a brief synopsis of the Council’s accounts. The clerk outlined that both reports could be viewed on the Parish Council’s website: [www.helsbyparish.org.uk](http://www.helsbyparish.org.uk).
4. MATTERS ARISING DURING QUESTION TIME – a member of the public spoke to express concern about an extension of the Junoon restaurant on Chester Road. It was believed that this had not been granted planning permission and was felt to be in breach of planning law (e.g. the height of the extension, encroachment onto a neighbouring property). It was noted that the council had already raised concern with the planning authority. It was also agreed that the clerk would write to the restaurant’s owner to encourage them to liaise with Cheshire West and Chester Council. Given the apparent completion of the extension and a number of health and safety concerns, members also asked the clerk to write to the Environmental Health and Building Regulations teams within CW&C.

The meeting closed at 7.17pm

Chair’s signature..... Dated.....