



# Helsby Parish Council

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7<sup>th</sup> March 2023

**To: All Members of Helsby Parish Council**

**You are hereby summoned to a meeting of Helsby Parish Council on Monday 13<sup>th</sup> March 2023 at 7.00pm in the upper hall at Helsby Methodist Church for transaction of the undermentioned business.**

**The press and public are welcome to attend. Reports referred to in this agenda are available in advance on request from the Clerk. The Clerk shall record the meeting for the purpose of assisting in taking minutes, following which the recording will then be deleted.**

Yours sincerely,

**Claire Jones, Clerk and Responsible Financial Officer**

## **AGENDA**

1. Public Participation. A period of up to 10 minutes for members of the public to ask questions or submit comments.
2. To note any apologies for absence. Apologies should be submitted to the Parish Clerk in advance of the meeting.
3. Declarations of Members' Interests. To receive declarations of personal, prejudicial and pecuniary interests from members relevant to items under discussion at the meeting.
4. Policing Update. To receive an update from PCSO and to raise any questions related to policing in Helsby.
5. Confirmation of Previous Minutes. To receive and confirm the minutes of the meeting of Helsby Parish Council held on 13<sup>th</sup> February 2023.
6. Clerks' report from the previous meeting not covered elsewhere in the agenda (for information only).
7. Chairman's Announcements (for information only).
8. To receive communications from Cheshire West and Chester Council and to consider reports and other matters relating to the principal authority.

9. Minutes of the Environment Committee meeting held on 20<sup>th</sup> February 2023 (attached). Cllr. O'Neill will present the draft minutes. Council to note and/or consider the following recommendations:
  - 9.1 To consider removing all the Christmas tree lights on 7 trees where lights are failing or have totally failed at a cost of £2,025 (report attached);
  - 9.2 To note that the Committee agreed to apply to CW&C's Neighbourhood Pride scheme for £3,925 to fund 6 new planters and the remedial tree work agreed to at the last Full Council meeting (NOTE: this grant funding has now been approved);
  - 9.3 To consider setting up a working group to look at climate change; and
  - 9.4 To consider not holding a village awards scheme in 2023 due to a lack of volunteer resources.

## 10. Miscellaneous Matters

- 10.1 To discuss the future of Helsby News, including new arrangements for distribution.
- 10.2 To approve the community questionnaire summary for publication on the Council's website (attached).
- 10.3 To note plans and key dates for the 2023 Town and Parish Council Elections (Clerk will distribute election packs at the meeting).
- 10.4 To provide a report on the 2023 Helsby Grant Show event which was held at Helsby Community Sports Club on 28<sup>th</sup> February.
- 10.5 To consider a quote from Caloo to repair the broken stepper at the outdoor gym and to service all the equipment at a cost of £445 plus VAT.
- 10.6 To consider the purchase of 1500 bookmarks for the King's Coronation in May at a cost of £780 plus VAT.
- 10.7 To consider a request from Ho Ho Helsby for the Council to erect bunting around parts of the village for the King's Coronation in May.
- 10.8 To consider potential venues for future parish council meetings.
- 10.9 To consider the purchase of a lone worker alarm with fall detection for the Clerk at a subscription fee of £9.87 per month (3-year contract) plus holster at £5 plus VAT.
- 10.10 To give retrospective approval for repairs to the phone kiosk on Chester Road by Plovers Lane at a cost of £84 (Hurst Joinery) and to the phone kiosk by Junoon at a cost of £35.44 (X2 Connect) [payments made under Standing Order 26(a) Delegation to the Clerk].
- 10.11 To give retrospective approval for the Council's website domain renewal made under Standing Order 26(a) Delegation to the Clerk) at a cost of £8.39.
- 10.12 To approve RoSPA Play Safety's annual inspection of the play area and Sherwood Court at a cost of £75.00 + VAT per play area plus any additional items over five per play area at a cost of £3.50 + VAT per additional item.
- 10.13 To approve the Council's Association Membership for 2022 with Helsby Community Association at a cost of £12.00.
- 10.14 To consider extending the Council's grass cutting contract with Countrywide for the 2023/24 season at a rate of £2,939.
- 10.15 To consider a request from Frodsham Town Council in respect to exploring a joint Chamber of Commerce initiative.

## 11. Councillor surgery update.

12. Outside Body Reports - to receive any reports from representative members (for information only).

13. Planning

13.1 To consider the council's responses to the following planning applications:

<b>23/00056/TPO</b>	The Old Stables Alvanley Road Helsby Fell Maple (T1) No objections
<b>23/00422/S73</b>	Land To The Front of 132 Chester Road Erection of one dwelling and associated garage - variation of condition 9 (permitted development) of 22/01056/FUL Objection based on previous comments
<b>23/00526/FUL</b>	Land At Proffits Lane Helsby Erection of a single storey dwelling Awaiting comments

13.2 To receive any planning notifications.

13.3 To note the latest correspondence from CW&C in relation to their Local List heritage project.

13.4 To receive any member reports – for information only.

14. Financial Matters

14.1 Bank Reconciliation for February 2023 – for inspection and approval (as attached).

14.2 To approve payments made and note receipts to the end of February (as attached).

15. Dates of the next Council meetings

3 <sup>rd</sup> April	Finance Committee
17 <sup>th</sup> April	Parish Council meeting

To note that the Health and Safety Committee on 20<sup>th</sup> February was cancelled as it was inquorate. To note that the Parks, Cemetery and Allotments Committee scheduled on 6<sup>th</sup> March was also cancelled (next PCA meeting to be held on 24<sup>th</sup> April).