



Helsby Parish Council

4th July 2023

To: All Members of Helsby Parish Council

You are hereby summoned to a meeting of Helsby Parish Council on Monday 10th July 2023 at 7.00pm in the upper hall at Helsby Methodist Church for transaction of the undermentioned business.

The press and public are welcome to attend. Reports referred to in this agenda are available in advance on request from the Clerk. The Clerk shall record the meeting for the purpose of assisting in taking minutes, following which the recording will then be deleted.

Yours sincerely,

Claire Jones, Clerk and Responsible Financial Officer

AGENDA

1. Public Participation. A period of up to 10 minutes for members of the public to ask questions or submit comments.
2. To resolve that from 10th July 2023, until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence)(Prescribed Conditions) Order 2012, to adopt the General Power of Competence.
3. To note any apologies for absence. Apologies should be submitted to the Parish Clerk in advance of the meeting.
4. Declarations of Members' Interests. To receive declarations of personal, prejudicial and pecuniary interests from members relevant to items under discussion at the meeting.
5. Policing Update. To receive an update from PCSO and to raise any questions related to policing in Helsby.
6. Confirmation of Previous Minutes. To receive and confirm the minutes of the meeting of Helsby Parish Council held on 12th June 2023 and the extraordinary meeting held on 19th June 2023.

7. Clerks' report from the previous meeting not covered elsewhere in the agenda (for information only).
8. Chair's Announcements (for information only).
9. To receive communications from Cheshire West and Chester Council and to consider reports and other matters relating to the principal authority.
10. Minutes of the Finance Committee meeting held on 19th June 2023 (attached). Cllr. O'Neill will present the draft minutes. Council to note contents/resolutions.
11. Minutes of the Environment Committee meeting held on 3rd July 2023 (attached). Cllr. O'Neill will present the draft minutes. Council to note contents/resolutions.
12. Miscellaneous Matters
 - 12.1 To consider renewal of the Council's membership with online meeting facility, Zoom, at a cost of £119.90.
 - 12.2 To consider a request by the War Graves Commission for the council to authorise the placing of a Gallipoli Marker on the grave space of E B Dixon.
 - 12.3 To note that a planning application for the renewal of a 5-year temporary planning permission for a storage container on land off Mountain View has been submitted. To retrospectively approve payment of the fee of £181 (payment made under Standing Order 26(a) Delegation to the Clerk).
 - 12.4 To consider a response to Cheshire West and Chester's Statement of Licensing Policy (Licensing Act 2003) Consultation.
 - 12.5 To consider the purchase of video conferencing facilities for council meetings.
 - 12.6 To consider a revised General Risk Assessment (as attached).
 - 12.7 To consider signing up to NALC and SLCC's Civility and Respect Pledge and to consider a Dignity at Work Policy.
13. Councillor surgery update.
14. Outside Body Reports - to receive any reports from representative members (for information only).
15. Planning
 - 15.1 To consider the council's responses to the following planning applications:

23/01813/OUT	Land Adjacent 1 Proffits Lane Helsby Erection of single storey two bedroom bungalow Object on the grounds it is contrary to HNP ENV1 (Green Belt) and HNP H6 (Backland Housing Development, with unacceptable impact on neighbours due to additional traffic on unadopted private road
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23/01868/FUL

123 Robin Hood Lane Helsby

Erection of single storey side extension with pitched roof and extension to existing porch incorporating a new pitched roof

No objections

15.2 To receive any planning notifications.

15.3 To receive any member reports – for information only.

16. Financial Matters

16.1 Bank Reconciliation for June 2023 – for inspection and approval (as attached).

16.2 To approve payments made and note receipts to the end of June (as attached).

17. To note the outstanding actions log.

18. Dates of the next Council meetings

24th July Parks, Cemetery and Allotments Committee (tbc)

11th September Parish Council meeting

Confidential Matters

19. Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, it is resolved that, because of the confidential nature of the business to be transacted, the public and the press as well as the clerk leave the meeting during consideration of the following: To consider a revised contract for the clerk.