



Helsby Parish Council

13th February 2024

To: Members of the Environment Committee

You are hereby summoned to attend an Environment Committee meeting of Helsby Parish Council on Monday 19th February 2024 at 7.00pm in the parish office at Helsby Community Sports Club for transaction of the undermentioned business.

The press and public are welcome to attend. Reports referred to in this agenda are available in advance on request from the Clerk. The Clerk shall record the meeting for the purpose of assisting in taking minutes, following which the recording will then be deleted.

Yours sincerely,

Claire Jones, Clerk and Responsible Financial Officer

AGENDA

1. Public Participation. A period of up to 10 minutes for members of the public to ask questions or submit comments.
2. To note any apologies for absence. Apologies should be submitted to the Parish Clerk in advance of the meeting.
3. Declarations of Members' Interests. To receive declarations of personal, prejudicial and pecuniary interests from members relevant to items under discussion at the meeting.
4. Confirmation of Previous Minutes. To receive and confirm the minutes of the previous meeting held on 13th December 2023.
5. Clerk's report from the previous meeting not covered elsewhere in the agenda (for information only).
6. To discuss the Environment Committee budget for the year 2023/24 and for the forthcoming fiscal year 2024/25 as follows:

Budget Heading Code	Description	Budget 2023/24 £	Budget Spend to Date £	Predicted To 31/03/24 £	Final Budget 2024/25 £
218	Bedding Plants	500	838	838	750
219	Village clock	0	0	322	0
220	Maltby Triangle	200	31	31	210
222	Christmas tree	2700	2,949	2,949	2,757
223	Litter/dog/grit bins	400	0	0	400
224	Village awards	200	0	0	0
225	Ho Ho Traffic M'ment	1100	1,050	1,050	1,155
226	Average speed cameras	5000	5000	5,000	0
227	Bridge lantern lights	1000	742	1,000	1,000
228	Christmas illuminations	15500	2,371	10,233	20,000
229	Sherwood Court land	500	1,167	1,961	525
230	Street Furniture/BT boxes	6000	1,732	5,909	4,000
231	War memorial	0	0	0	0
TOTAL		33,100	15,880	29,293	30,797

Footnotes: All figures above exclude VAT and are rounded to the nearest £1.

- i) Code 218 – includes overdue 2022 invoice from Singleton Nurseries for £365.
- ii) Code 219 – clock has stopped working. Schedule an engineer to carry out an annual service at a cost of around £322?
- iii) Code 222 – includes an additional cost to erect the star.
- iv) Code 226 – Funds moved into earmarked reserves (Code 519 – total £50,000).
- v) Code 228 – Consider additional tree wrap lights and new lighting display for Maltby Triangle for Christmas 2024. To add AMR Technical invoice for £7,162 and electricity costs (around £700) if bill received before end of financial year.
- vi) Code 229 – To add any costs for Sherwood Court landscaping project over £10,000. Earmarked monies allocated under Code 503 for Sherwood Court. Quote for £10,794 but expected to be some minor add on costs.
- vii) Code 230 – quote for 10 additional new planters is around £4,250. Also new noticeboard for south ward?

Note also earmarked reserves of £10,000 for Helsby Community Centre maintenance (Code 520) and £5,363 for CIL payments (Code 505).

7. Miscellaneous Matters

- 7.1 To note progress with the Sherwood Court landscaping project.
- 7.2 To approve the purchase of an additional 25 lamppost poppies for Remembrance Day at a cost of £75.
- 7.3 To make arrangements for lighting the beacon on Helsby Hill on 6th June 2024 as part of the D-Day 80 commemorations.
- 7.4 To consider appointing an engineer to repair village clock and carry out a service.
- 7.5 Village planters: to consider a report in relation to the status of the current planters and the 'Adopt a Planter' scheme and to note the cost of the final 10 new planters.

- 7.6 To consider any new Christmas lighting for the next festive season.
 - 7.7 To consider a review of the delegated functions of the Environment Committee as set out in the revised Standing Orders dated 11th September 2023.
 - 7.8 To note the next date of the Climate Change Working Group.
 - 7.9 To receive member's reports – for information only.
8. To receive any relevant liaison committee and/or emission monitoring reports.
9. To discuss any urgent matters requiring immediate attention – for info only.
10. Date of next meeting – to be confirmed.

Core members of this committee are: Cllrs. O'Neill, Ellams, Branigan, Nicklin.

Claire Jones – Parish Clerk

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